

PAYROLL CHARGES

⇒ Payroll Processing	\$ _____
⇒ Tax Service	\$ _____
⇒ Delivery/Postage	\$ _____
⇒ Electronic Tax Filing	Included
⇒ Quarterly Filing	Included
⇒ Next Period Time Sheet	Included
⇒ Check Register	Included
⇒ Department Totals	Included
⇒ Accrued Sick, Vac. & Holiday	Included
⇒ Payroll Tax Audit Defended	Included
⇒ Additions & Changes	Included
⇒ Cafeteria plan Sec. 125 set-up	Included
⇒ 401k set-up	Included
⇒ Workers Comp. Quote	Included
⇒ Health Insurance Quote	Included
⇒ Workers Comp. Audit Defended	Included
⇒ Worker Comp. report	Included

OPTIONAL SERVICE

⇒ Direct Deposit Service	\$ _____
⇒ Check Signing	\$ _____
⇒ Check Inserting	\$ _____
⇒ Envelope Sealing	\$ _____
⇒ Payroll Check Reconciliation	\$ _____
⇒ On line time Clock	\$ _____

Total Charges/Pay Period

\$ _____

- ✓ **Fast**
- ✓ **Easy**
- ✓ **Accurate**
- ✓ **Confidential**
- ✓ **On Time**
- Complete Payroll Processing**
- On line time keeping**
- Cafeteria plan Sec. 125 Premium only Plan Flex-Plan**
- 401 K Plan**
- Simple 401k**
- SEP IRA**
- Health Insurance**
- Workers Comp. Insurance**
- Medical Expenses Reimbursement Plans for Self-employed**

**A Simple Solution
For Your Growing Business**



Complete Business Service

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